# HHC Advisory Board

## Meeting Minutes

January 9, 2024

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| Present: | Joe King, Megan Stuart, Sarah Schutt, Sherrain Clark, Nan Eaton, Heidi Benson, Danielle Johnson, Martha Ehlert, Allison Brooks, Diane Cooper-Currier, Michelle Brown, Alex Lawson, Sue McMahon, Kristian Peterson, Monica Brown, Stephanie Pasquale, Martin Skahen, Liz Vuillemot, Mary Rathbun, Renee Jensen, Cheyenne Martin, |
| Next meeting: | March 12, 2024 |

1. Welcome

The meeting was called to order at 2:34 pm by Chair Joe King. Joe asked for any edits for the previous meeting minutes. Martha Ehlert motioned to accept the previous meeting minutes as sent, Stephanie Pasquale seconded. The previous meeting minutes were approved unanimously.

1. Housing Services Coordination

Sherrain Clark presented details about the new housing services coordination program. 3 main components creation and maintenance of a housing database, landlord engagement and education and planning and advocacy for affordable housing development.

There were discussions around the database suggestions, creation and issues and concerns. If anyone is interested in joining a workgroup or committee to help pick the database and planning work, please reach out to the HHC staff. Monica, Martha, Kristian, Stephanie, and Nan volunteered for the workgroup. There was some concern with code violations in real time. Monica recommended a connection to the coalition of Onondaga County Real Estate Investors Club.

Job description and responsibilities were reviewed and the board was asked for feedback. Allison will send the former landlord engagement job description from the Salvation Army.

1. HHC Updates

The HHC is currently recruiting Point in Time Volunteers. The training dates were shared.

HUD announced the NOFO registration on time this year. There is nothing for the HHC to do currently.

YHSI Grant was released by HUD to improve Youth Homelessness System. Tompkins County reached out to see if anyone is applying from our CoC. This grant focuses on capacity increases, data collection, and addressing equity within the homeless system.

Data Report: Sarah Schutt shared the data from shelter numbers from the last active quarter 10/1/23-12/31/23. The total CoC was a 13.6% increase in homeless from last quarter. There was some discussion about future comparisons and legends to understand the trends. The average of the previous years will be added, as well as the previous year comparison.

1. City and County Updates

City of Syracuse: the city’s draft action plan has been posted. They are waiting on FY49 to be released.

No updates were offered from City of Auburn, Cayuga County, Oswego County or Onondaga County.

1. Committee Updates

Health and Housing: the committee has decided to remain neutral and send a letter of acknowledgement for both applicants and will state that CoC wants to be involved with whomever is selected. There will be an email vote sent out after the meeting. Post meeting: majority vote was in favor of remaining neutral.

Program Planning and Advocacy: will be sending out a PPA committee invite- look for it to be coming in the first few weeks of February.

Performance Evaluation and Selection: No update to give.

1. Adjournment

The meeting was adjourned at 3:52 pm. The next meeting will be held on March 12th @ 2:30 pm.